



INTERNATIONAL COLLEGE OF BIBLE THEOLOGY

2301 County Drive
 Petersburg, Virginia, 23803-4711
 (804) 733-3973, ext. 111 – icbt@sotl.org
 www.sotl.org/public/icbt.icbt.htm

APPLICATION FOR ADMISSION

IMPORTANT: Please PRINT or TYPE. ANSWER ALL QUESTIONS. Applications will not be processed nor academic standing be assessed unless all questions are answered and the application signed and dated by applicant. Do not leave any question blank. Put "N/A" if an item, such as a FAX number or email address, does not apply. Please enclose a check payable to "ICBT/Rock Church" for \$50.00. This is a one-time, non-refundable administrative fee.

1. PERSONAL INFORMATION

TITLE: <input type="checkbox"/> MR <input type="checkbox"/> MRS <input type="checkbox"/> MISS <input type="checkbox"/> DR <input type="checkbox"/> REV		LAST NAME:		FIRST NAME:		MIDDLE INITIAL		<input type="checkbox"/> SR. <input type="checkbox"/> JR. <input type="checkbox"/> Other	
MAILING ADDRESS:			CITY:		STATE/PROVINCE:		POSTAL CODE:		
HOME AREA CODE & PHONE #:		WORK AREA CODE & PHONE #:		E-MAIL ADDRESS:			COUNTRY:		
BIRTHDATE (MM/DD/YYYY):		SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		SOCIAL SECURITY NUMBER:		MARITAL STATUS: <input type="checkbox"/> SINGLE <input type="checkbox"/> DIVORCED <input type="checkbox"/> MARRIED <input type="checkbox"/> WIDOWED		MAIDEN NAME, IF APPLICABLE	
PLACE OF BIRTH:			RACE: <input type="checkbox"/> CAUCASIAN <input type="checkbox"/> AFRICAN-AMERICAN <input type="checkbox"/> JEWISH <input type="checkbox"/> HISPANIC <input type="checkbox"/> NATIVE AMERICAN <input type="checkbox"/> ASIAN <input type="checkbox"/> OTHER			OCCUPATION:			
U. S. CITIZEN <input type="checkbox"/> YES <input type="checkbox"/> NO, IF NO WHAT COUNTRY?			CHURCH BACKGROUND/DENOMINATION:		CHURCH PRESENTLY ATTENDING:		PASTOR:***		
PERSON TO NOTIFY IN CASE OF EMERGENCY:					RELATIONSHIP:		AREA CODE & PHONE #		

2. MINISTRY EXPERIENCE

CURRENT MINISTRY STATUS, IF ANY: <input type="checkbox"/> SENIOR PASTOR <input type="checkbox"/> MISSIONARY <input type="checkbox"/> YOUTH MINISTER <input type="checkbox"/> CHAPLAIN <input type="checkbox"/> CHURCH/MINISTRY ADMINISTRATOR <input type="checkbox"/> ASSISTANT PASTOR <input type="checkbox"/> EVANGELIST <input type="checkbox"/> CHILDREN'S MINISTER <input type="checkbox"/> MUSIC MINISTER <input type="checkbox"/> LAY MINISTER <input type="checkbox"/> OTHER							
ARE YOU CURRENTLY LICENSED OR ORDAINED? <input type="checkbox"/> LICENSED <input type="checkbox"/> ORDAINED <input type="checkbox"/> N/A		CREDENTIALING ORGANIZATION:		PAST MINISTRY INVOLVEMENT <input type="checkbox"/> PASTORAL <input type="checkbox"/> EVANGELISM <input type="checkbox"/> TEACHER <input type="checkbox"/> RADIO/TV <input type="checkbox"/> OTHER		NUMBER OF YEARS IN MINISTRY	

3. EDUCATIONAL INFORMATION

HIGH SCHOOL*	START DATE (MM/DD/YY)	STOP DATE (MM/DD/YY)	STUDY EMPHASIS:	DID YOU GRADUATE? <input type="checkbox"/> YES <input type="checkbox"/> DIPLOMA <input type="checkbox"/> NO <input type="checkbox"/> GED
SCHOOL NAME**	START DATE (MM/DD/YY)	STOP DATE (MM/DD/YY)	MAJOR:	DIPLOMA/ DEGREE EARNED

All EDUCATIONAL BACKGROUND MUST BE SUPPORTED BY THE FOLLOWING DOCUMENTATION:

*List school including Bible Institutes, Bible Colleges, other Colleges or Universities. You must have original, sealed, official transcripts sent directly to this campus.

** If you have not attended college, you must send a xerographic copy of your high school transcript, diploma, or GED.

***A pastoral reference must be sent to this office.

NOTE: It is the applicant's responsibility to order, pay for, and - if necessary- follow-up on all transcripts ordered. We cannot process this application without transcripts.

4. SALVATION TESTIMONY

PLEASE STATE YOUR SALVATION TESTIMONY:

5. EDUCATIONAL & MINISTRY GOALS

PLEASE BRIEFLY STATE YOUR EDUCATION AND MINISTRY GOALS:

Non-Discrimination Policy ICBT does not discriminate on the basis of nationality, ethnic origin, age, or sex. We guarantee the rights and privileges, and the availability of programs and activities to all students of the College.

Privacy Rights of **Students** STATUTE 20, UNITED STATES CODE, 1232g and regulations adopted pursuant thereto. The code provides for an institution to establish a category of student information termed "directory information." All information, such as health and medical records, disciplinary records, records of personal counseling, required student and family financial income information records, transcripts or student permanent academic records, student placement records and other personally identifiable information shall be open for inspection only to the student and such members of the professional staff of the college as have responsibility for working with the student. Such information will not be released to second parties without consent of the student. Except as required for use by the president in the discharge of his official responsibilities as prescribed by laws, regulations of the state board, and board policies, the designated custodian of such records may release information from these records to others only upon authorization in writing from the student or upon a subpoena by a court of competent jurisdiction.

PLEASE READ CAREFULLY THE FOLLOWING AFFIDAVIT OF AGREEMENT BEFORE SIGNING

1. I certify that I have truthfully and accurately answered all questions contained in this application. I understand that falsification of any kind is grounds for refusal of my application or expulsion should falsehood be discovered after acceptance to the College.
2. I indicate by my signature that I have been notified of my rights as recorded by STATUTE 20, UNITED STATES CODE 1232g.
3. I certify by my signature that I agree to abide by the policies of this institution as described in the *Academic Catalog*.
4. I understand that ICBT is accredited by ACI, a private non governmental agency and is not regionally accredited. ACI has not sought U.S. Department of Education recognition at this time nor does ACI guarantee the acceptance of academic credit by colleges and universities or other Bible schools.
5. I acknowledge that ICBT is not a job placement service and makes no claims regarding employment.

Signature

Date



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READ AND SIGN BELOW:

I understand that the staff and faculty at International College of Bible Theology will pray over my application and admission to the program I have outlined.

I am willing to commit the time necessary to be disciplined in my studies.

I understand that I need to maintain at least a 2.5 (a “C” on a letter system) grade point average.

I covenant with ICBT and commit to pay my registration fees, materials and books according to the assigned financial plan.

I will request any and all transcripts to be sent to International College of Bible Theology from any college or Bible school I have attended.

I understand that there is no college placement assistance upon my successful completion of the program; the college cannot guarantee employment.

Date

Signature of Prospective Student

Date

Signature of I.C.B.T. Representative



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ICBT STUDENT AGREEMENT

Upon acceptance as a student to ICBT, I, _____, agree to the following guidelines and requirements.

I agree to attend church services at least once per week.

I agree to attend some church/para-church functions such as church or ministry conferences, church or ministry seminars, Bible studies, prayer meetings, special church services, and fellowships.

I agree to dress modestly at all church and school functions.

I agree to abide by the integrity of ICBT, to refrain from areas such as: sexual misconduct, lack of integrity concerning finances. I also agree not to teach or preach false doctrines, nor be involved in misconduct such as is covered in Proverbs 6:16-19, and in James, Chapter 3. This includes gossip, stirring up strife, and the bringing of false accusations.

I agree that I must complete an Internship Program before graduation. The requirements are: Certificate Program - 20 hours, Diploma Program - 40 hours, Associate Degree - 80 hours, Bachelor Degree - 160 hours, Master Degree - 220 hours, and Doctorate Degree is 300 hours. Internship must be served in the student's specific area of emphasis. Examples of internship are: Ministry Administration - volunteer in a ministry office to be trained in the aspects of the administration of that ministry, or for Teacher - volunteer as a teacher's assistant and do some practice teaching, or Helps Ministry - volunteer in area such as in a Food Pantry.

I realize that fees for registration, evaluation, testing, textbooks, materials, and graduation fees are not included in tuition fees. I agree to make agreed upon payments promptly between the 1st and the 10th of each month. All fees must be paid before I can graduate and/or before receiving a transcript.

I understand that if I do not fulfill the obligations of this agreement that the following discipline will be: 1st time - oral warning, 2nd time - written warning, 3rd time - suspension and 4th time - being dropped from active student rolls.

Date

Student Signature

Date

ICBT School Representative

Date

Witness

**INTERNATIONAL COLLEGE OF BIBLE THEOLOGY
MID-WEST THEOLOGICAL SEMINARY
ACCREDITATION, TRANSFER OF CREDITS AND PURPOSE**

This document is to help Administrators and students better understand "accreditation," "transfer of credits," and "our purpose."

First, we would like explain "accreditation."

Webster's Dictionary defines it as: to give trust or confidence to; to vouch for; to recommend; to furnish with credentials, as an envoy or ambassador. An accreditation commission is like a "watchman on the wall." The main purpose of accreditation is quality assurance. It assures the student that he/she will receive good quality material, grades and records of the courses taken, and a certificate, diploma, or degree upon completion of the program in which they are enrolled. Every accreditation group is not the same. There are different accrediting groups, focused in different areas of accreditation. ICBT/MWTS is accredited with Accrediting Commission International which exists to help the Religious World to obtain accreditation that is not government affiliated. ACI sees that quality cannot be finally judged by the size of the student body, the size of the buildings or rich financial endowments. Students must receive education in a proper climate to receive the quality education they need.

The Accrediting Commission International is an international accrediting commission which holds as its primary objective the encouragement and maintenance of sound scholarship and the highest academic achievement in the areas of private education. Quality education is the goal at all times. This is an international accreditation society for preparation of quality education in the private schools, colleges, and theological seminaries. This Commission is a General Not For Profit Corporation.

OVERVIEW OF ACI'S ACCREDITATION PURPOSE

1. To stimulate excellence at reasonable costs. _____ **(initial)**
2. To assure the public that particular institutions who have been approved for membership offer programs that meet national and international standards. _____ **(initial)**
3. To protect institutions against encroachments. _____ **(initial)**
4. To encourage nontraditional learning, such as the extended campus concept, but to insist on quality. _____ **(initial)**
5. To recognize external degree programs, but to constantly search for new definitions of quality. _____ **(initial)**

As a member of ACI, ICBT/MWTS must follow certain criteria. A few examples of such:

1. We must follow a standard of excellence. _____ **(initial)**
2. Students must be evaluated upon admission to school. _____ **(initial)**
3. We must have a fair grading policy. _____ **(initial)**
4. We do not guarantee job placement. _____ **(initial)**
5. We must assure that courses, curriculum, and instruction are of good quality. _____ **(initial)**

Dr. U.T.

6. ICBT/MWTS students must have a high school diploma or its equivalent to enter a degree granting college. _____ **(initial)**
7. ICBT/MWTS students must have a Bachelor degree to enter graduate school. _____ **(initial)**
8. We must encourage students to work toward a quality education. _____ **(initial)**
9. We must obey state and federal laws. _____ **(initial)**
10. We must be registered in the state with the Post-Secondary Commission of that state. Some states grant 'religious exemption' and allow Bible colleges to grant degrees. Other states allow only certificate and diplomas. _____ **(initial)**

Secondly, we would like to explain the "transfer of credits". Webster's Dictionary defines "transfer" as: to move from one place to another; to transport; to remove; to pass an impression from one surface to another, as in lithography, photography, etc., to convey, as property, legally to another.

Concerning the transfer of credits: Someone in college studying in nursing and has taken all of the courses could not transfer their credits to a college that does not offer nursing. They could transfer some for electives if a college chooses to. Colleges are not required to accept credits from another college who does not offer the same course of study. You could not go to Bible School and decide to transfer to a liberal arts college to study History. The credits will not transfer to the liberal arts college because they do not have a Bible program.

Every college can accept or reject courses from other colleges. Major colleges do not like to accept credits from Community or Junior colleges. Many Bible colleges do not readily accept transfer credits from other Bible colleges, due to denominational and traditional differences. We accept credits from other colleges, if the grade is a "C" or above, and if the credits meet the criteria for the ICBT/MWTS required and elective courses. That is why we evaluate students.

ICBT/MWTS makes no guarantee of transfer of credits outside of the ACI membership. _____ **(initial)**

This does not mean that other colleges will not accept credits from ICBT/MWTS. We have had our credits accepted at other colleges. Every college evaluates each student on an individual basis. _____ **(initial)**

OUR PURPOSE

Thirdly, we want to address "Purpose," in the context of why a student wishes to enroll in International College of Bible Theology or Mid-West Theological Seminary. Students must decide their purpose in wanting to enroll in ICBT or MWTS. _____ **(initial)**

"And you shall teach them the statutes and the laws, and show them the way in which they must walk and the work they must do." Exodus 18:20 NKJV

At International College of Bible Theology and Mid-West Theological Seminary, our commission is to teach the ordinances and laws of God so that God's people can clearly see the way they should live and the work they must do to build the Kingdom of God. The student's spiritual growth is the most important focus of our college/school programs.

ICBT and MWTS have not been designed to provide jobs for the graduates, students, or teachers. It is designed for students to learn. Education is not just for consuming. It is a tool to be used to benefit the Kingdom of God. _____ **(initial)**

The New Testament declares, "Be diligent to present yourself approved to God, a worker who does not need to be ashamed, rightly dividing the word of truth" (II Timothy 2:15

Dr. V.T.

NKJV). International College of Bible Theology and Mid-West Theological Seminary is dedicated to the study of God's Word in order to present accomplished workmen in God's Kingdom.

The International College of Bible Theology and Mid-West Theological Seminary were established to equip men and women for the work of the ministry. Although we expect that you will see personal spiritual development and growth while you are at ICBT-MWTS, our goal is to provide you the tools with which you can reach out to meet the needs of others. You will receive from your training at ICBT-MWTS exactly what you put into it. If you apply yourself diligently to your studies and to your personal development, you will leave ICBTMWTS ready to stand in the ministry to which God has called you. It will be wise for you to heed the words written to believers in Galatians 6:7-8, "*Be not deceived; God is not mocked: for whatsoever a man soweth, that shall he also reap. For he that soweth to his flesh shall of the flesh reap corruption, but he that soweth to the Spirit shall of the Spirit reap life everlasting.*"

FUNDING

Each student is responsible for their own school funding. We are not federally nor state funded. We do not receive government grants. We have had, however, some veterans, who are going into full time ministry where the Veterans Administration paid for their schooling. This has to be done on an individual basis. Veterans must go to their VA counselor to start the paperwork for the funding. We do not do the initial paperwork for the veterans. Another question is often asked pertaining to employers paying for schooling. There, again, it is on an individual basis. Some employers will pay for the schooling if they feel it will benefit their company or help the employee perform their job. If an employer does pay for schooling, the payment is made directly to the student. It is the responsibility of the student to pay their school bill, no matter what their employer pays for. Students should not enroll with us based upon hope of payment from a source other than themselves. _____ (initial)

JOB MARKET

Job placement should not be the reason a student enrolls with us. We do not guarantee job placement, but we have had students that received promotions and raises with their employers upon receiving their Degrees. Other students enrolled with us have been hired into media, chaplaincy, and counseling positions. No jobs are guaranteed! We do not have a placement service! God is the door opener! _____ (initial)

We want each student to carefully consider what their purpose is when they enroll with ICBT or MWTS. Their focus and purpose should be a desire to receive knowledge, understanding, and wisdom in the Word of God. In addition to this, their purpose should be to fulfill the call that God has placed upon their life. We are strictly a Bible based, Theological College. _____ (initial)

Sign to indicate you have read and understand ICBT's and MWTS' accreditation, transfer of credits, and purpose.

Student signature _____ Date _____

Administrator signature _____ Date _____

Dr. U.T.

INTERNATIONAL COLLEGE OF BIBLE THEOLOGY

PLEASE READ THE FOLLOWING CAREFULLY

Non-Discrimination Policy ICBT does not discriminate on the basis of nationality, ethnic origin, age, or sex. However, we reserve the right to evaluate acceptance or refusal based on irreconcilable dogma and/or unethical conduct which are considered applicable. Upon admittance we reserve the right to re-evaluate, if deemed necessary, each student for applicable irreconcilable conduct or dogma. We guarantee the rights and privileges, and the availability of programs and activities to all active students of the College.

Privacy Rights of Students STATUTE 20, UNITED STATES CODE, 1232g and regulations adopted pursuant thereto. The code provides for an institution to establish a category of student information termed "directory information." All information, such as health and medical records, disciplinary records, records of personal counseling, required student and family financial income information records, transcripts or student permanent academic records, student placement records and other personally identifiable information shall be open for inspection only to the student and such members of the professional staff of the college as have responsibility for working with the student. Such information will not be released to second parties without consent of the student. Except as required for use by the president in the discharge of his official responsibilities as prescribed by laws, regulations of the state board, and board policies, the designated custodian of such records may release information from these records to others only upon authorization in writing from the student or upon a subpoena by a court of competent jurisdiction.

ICBT is accredited by Accrediting Commission International, the world's largest private non-governmental accrediting agency and is not regionally accredited. ACI accredits, according to accepted educational standards, private educational institutions and exempt Bible Colleges and Seminaries. ACI, ICBT has not sought U.S. Department of Education recognition at this time nor does ACI, ICBT guarantee the acceptance of academic credit by other colleges, universities, private educational institutions or other Bible colleges or schools. The degrees offered are for use in the various fields of Christian ministry and are not to be confused with secular degrees which may necessitate different educational requirements. The diploma or degree granted by ICBT does not reflect arts or sciences.

ICBT are not a job placement service and makes no claim regarding employment.

The Degree Program "Tracks" are suggested programs to give perspective to the student and are not meant to be rigid. We desire to help each student fulfill his/her calling. It may be possible through testing and evaluation to receive credit for a course or substitute a course. Each student must be evaluated individually. Students enrolling with ICBT, already possessing a degree in Arts or Science MUST be evaluated to become candidates for the next degree and may be required to complete pre-requisite testing or courses.

I have thoroughly read and understand the above statements.

Date _____

School Administrator

Student